

**Wood County Park District
Board of Park Commissioner's Minutes Regular Meeting
9/13/2022**

1. Call to Order

The meeting was called to order by Chairperson Sandy Wiechman at 3:02pm at Wood County Park District Headquarters, 18729 Mercer Rd., Bowling Green, OH. 43402.

2. Roll Call

Sandy Wiechman, present
Kim Rose, present
Denny Parish, present
Tom Myers, present
Bill Cameron, not present

Staff present: Chris Smalley, Andrew Kalmar, Tom Belcher, Rob Brian (arrived late), Corinne Gordon, Steve Thomson, Jim Witter

Members of the Press: Roger LaPointe-Sentinel Tribune, Clint Corpe-WBGU Radio, Jane Maiolo-Perrysburg Messenger, Jan Larson-McLaughlin-B.G. Independent News

Guests: Candace Weis, Friends of the Parks president

3. Approval of Minutes

Ms. Wiechman stated the minutes from the 8/9/2022 board meeting was distributed to the board prior to this meeting. Mr. Parish moved approval of the 8/9/2022 minutes as presented. Mr. Myers seconded. A roll call vote was conducted with all in favor, motion carried.

4. Chairman's Report

Ms. Wiechman stated there are several events coming up through the Programs Department. The Hiking Challenge has started and will continue from September through October in the parks. The Glow Roll is Friday, September 16th 7:00 pm to 9:00 pm at Black Swamp Preserve. The Scarecrow Contest is Thursday, September 29th 4:30 pm to 7:30 pm at Carter Historic Farm—entries must be submitted by September 26th and the winners will be announced at the Heritage Farm Fest on Saturday, 10/1. The Heritage Farm Fest will be from 11:00 am to 3:00 pm. The Masked Hero Geo Chase are coming up at three different park locations – 10/9-10/16 at Sawyer Quarry, 10/16-10/23 at Slippery Elm Trail, and 10/23-10/30 at Cedar Creeks Preserve.

5. Director's Report

Mr. Smalley stated the Health Insurance Agreement regarding the Park District's health care coverage needs updated to show Chris Smalley as director. He stated nothing else will be changed and the coverage has been reviewed. Ms. Wiechman presented

resolution 22-017 the Board of Park Commissioners. Ms. Rose moved to approve the resolution. Mr. Myers seconded. A roll call vote was conducted with all present board members in favor, motion carried.

Mr. Smalley stated the upcoming Otsego Park Thompson Stone Hall exterior trim painting project is being organized by Andrew Kalmar. Mr. Kalmar stated it was challenging to find bids for this project, but he did obtain quotes from Ernsthausen Painting for \$8,500.00 and from Comte Construction Co. for \$18,500.00. Mr. Kalmar stated based on that information, he believed Ernsthausen Painting to be the better choice. Mr. Parish asked if Ernsthausen Painting was based in Bowling Green, Mr. Kalmar stated they are based out of Bowling Green. Ms. Wiechman presented resolution 22-018 to the Board of Park Commissioners. Ms. Rose moved to approve the resolution. Mr. Parish seconded. A roll call vote was conducted with all present board members in favor, motion carried.

Mr. Smalley stated a revised list of surplus equipment was included in the board packets, including three aluminum canoes and several vehicles that are no longer of use to the park district. Mr. Parish asked how we are disposing of surplus equipment that has no value. Mr. Smalley stated per ORC code, these items will be auctioned off accordingly. He stated, for example, if the aluminum canoes didn't generate interest at auction, they will be sold for scrap metal prices. He also stated if items are found that no longer function or have no value, they will be disposed of accordingly. Mr. Parish asked if there is a lot of old equipment at the park locations. Mr. Smalley stated we have a lot of old equipment across all of the park locations, especially Otsego Park. Mr. Smalley stated the ultimate goal is to clean up all of the old surplus items from the park locations. Ms. Wiechman presented resolution 22-019 to the Board of Park Commissioners. Mr. Parish moved to approve the resolution. Ms. Rose seconded. A roll call vote was conducted with all present board members in favor, motion carried.

Mr. Smalley stated the Park Police agency is held to the same standard as every other law enforcement agency in Wood County, and as a result the policy manuals need periodic updating. Mr. Smalley presented the policy manual updates to the board to review. Ms. Wiechman presented resolution 22-020 to the Board of Park Commissioners. Mr. Myers moved to approve the resolution. Mr. Parish seconded. Mr. Parish asked Chief Thomson if these updates were something the police department could live with. Chief Thomson stated they were updates required by LEADS to ensure the police department can do their jobs and to satisfy certification. A roll call vote was conducted with all present board members in favor, motion carried.

Mr. Smalley stated the Park Police department had mistakenly not been included in the original Memorandum of Understanding Regarding Child Abuse and Neglect that was distributed in 2021. Chief Thomson was notified that Park Police needs to be included in this Memorandum of Understanding, focusing on reporting child abuse and child

neglect procedures for all police agencies in Wood County. Ms. Wiechman presented resolution 22-021 to the Board of Park Commissioners. Mr. Myers moved to approve the resolution. Ms. Rose seconded. A roll call vote was conducted with all present board members in favor, motion carried.

Mr. Smalley stated there are some brochures and booklets of upcoming events and information the board may be interested in. He also stated there is also a birdseed order form from the Friends of the Parks fundraiser. Mr. Parish inquired on the amount spent on the birdseed and what is the donation amount in the past. Jim Witter stated the cost of birdseed has fluctuated over the past few years. He stated regarding donations he'd have to research that number. Mr. Parish stated he and his wife would donate \$500.00 toward the purchase of birdseed. Mr. Smalley stated Rob Brian couldn't be present due to prepping for playground safety inspector training, but he wanted to include his report and sent with Mr. Smalley for board review.

6. Departmental Reports

Ms. Wiechman stated the departmental reports were distributed to the board members prior to the meeting. No further discussion.

7. Approval of Payables

Ms. Wiechman stated the payables for the month of August were distributed to board members prior to the meeting and called for a motion to approve. Mr. Myers made a motion to approve the payables, Mr. Parish seconded. Mr. Myers asked about the payment to Tom Ritz Designs and if this was the final payment. Mr. Smalley stated this payment equals approximately two-thirds of the remaining balance. He stated the balance remaining is approximately \$9,900.00, and is being held until all punch list items are completed. Mr. Myers asked about an opening date for the Rudolph Bike Park. Mr. Smalley stated if all goes well, a date in October could be done. Mr. Smalley stated every department in the Park District had a hand in assisting with the outcome of the Rudolph Bike Park. Mr. Myers stated as a board member and a tax payer, thank you for the hard work and holding parties accountable for what was agreed upon. A roll call vote was conducted with all present board members in favor, motion carried.

8. Old Business

No old business was raised.

9. New Business

No new business was raised.

10. Friends of the Wood County Parks

Candace Weis stated the Friends fall membership luncheon is on October 9th at W.W. Knight Nature Preserve and the speaker will be Dr. Lucy Long. Ms. Weis stated the new flag pole at Park District Headquarters was an Eagle Scout project funded partially by the

Friends of the Parks. Ms. Weis stated the deadline for the Friends Birdseed fundraiser will be September 28th and so far over \$1,000 in sales. Ms. Weis stated the cost of certain types of birdseed have increased, but they want to keep the cost lower for the sale. Ms. Weis also wants the Friends to stay active in providing birdseed for the Park District bird feeders, and to possibly provide new bird feeders for the parks. Ms. Rose asked how many bird feeders are out in the parks. Mr. Witter stated feeders are located at Sawyer Quarry Preserve, W.W. Knight Nature Preserve, Bradner Preserve, and one seasonally at Otsego Park. Ms. Weis stated the Fall Native Plant sale is September 24th at Carter Historic Farm. Ms. Weis stated the Photo Contest deadline November 30th, featuring four categories: Wildlife, Landscapes, Plant Life and Heritage.

11. Hearing of Visitors

No visitors heard.

12. Executive Session

No executive session

13. Adjournment

Mr. Parish moved to adjourn the meeting. Ms. Rose seconded. The meeting ended at 3:29 p.m.

Sandra Wiechman, Chairperson

Chris Smalley, Director

Wood County Park District Headquarters, 18729 Mercer Rd., Bowling Green, OH. 43402