

**WOOD COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSIONERS MINUTES REGULAR MEETING  
MAY 11, 2021**

**1. CALL TO ORDER**

The meeting was called to order by Chairman Sandy Wiechman at 4:00 p.m. at the J.C. Reuthinger Memorial Preserve, 30730 Oregon Road, Perrysburg, Ohio.

**2. ROLL CALL**

Sandy Wiechman, present  
Kim Rose, present  
Dennis Parish, present  
Tom Myers, present  
Bill Cameron, present

Staff present: Neil Munger, Eric Scott, Jeff Baney, Adrien Lowien-Kirian, Zeb Albert, Eric Shiffler

**3. APPROVAL OF MINUTES**

Ms. Wiechman stated the minutes of the April 13, 2021 meeting were distributed to the board in advance of the meeting and asked if there were any additions or corrections. Mr. Parish moved approval of the April 13, 2021 meeting minutes as presented. Mr. Myers seconded. All in favor, motion carried.

**4. CHAIRMAN'S REPORT**

Ms. Wiechman had nothing to report.

**5. DIRECTOR'S REPORT**

Mr. Munger reported that staff have been working with a consultant on a plan to get electric to Zimmerman School. Mr. Munger noted that the original plan was to run a new service line out to the school and install a new transformer to service the site. Mr. Munger stated that through discussions with Toledo Edison we learned that the powerline would need to be run above ground as opposed to buried and was coming in at a total price of \$27,000-\$32,000. Mr. Munger stated that after discussing the project with the consultant, it was determined that we have an adequate power supply existing at the house to enable us to run a line off of the existing source that would supply power to the new equipment barn then extend out to the school. By doing this it would avoid running a completely new line, eliminating the need for a transformer and the cost of Toledo Edison running a new service line back to the school. Mr. Munger reported that he received three quotes to complete the work with Stahl Electric out of Bradner, Ohio submitting the low quote of \$24,960. Mr. Munger noted that other quotes submitted were from Schick Electric from Portage, Ohio for \$26,000 and TAS Electrical Contractors for 46.776. Mr. Munger reported that the consultant has reviewed the quotes and found them to all be in order. Mr. Munger recommended accepting the low quote submitted by Stahl Electric for \$24,960. Mr. Munger presented resolution 21-009 authorizing Mr. Munger to enter into agreement with Stahl Electric for the installation of electric at the implement barn and Zimmerman School at the Carter

Historic Farm for the amount of \$24,960. Mr. Cameron moved approval of resolution 21-009, Ms. Rose seconded. Ms. Wiechman questioned if we have used Stahl Electric for any projects previously. Mr. Munger responded that we have with positive results. A roll call vote was conducted with all in favor, motion carried.

Mr. Munger reported that the park police have been working on getting pricing on the installation of a security camera system at the Carter Historic Farm. Mr. Munger noted that as we have made many improvements at the farm over that last several years and we cannot have staff everywhere all the time it is very important to have the ability to keep an eye on the investments we have made, particularly as some of these items are historical artifacts that may be irreplaceable. Mr. Munger stated that park police Sergeant, Eric Shiffler, is responsible for our video security systems and has been working with InTech IT Solutions to develop a plan for the system installation at the farm. Mr. Munger stated the system that we will put in is the same that we presently have in place at Otsego, W.W. Knight, Sawyer Quarry and Headquarters that has the capability for us to check them remotely over the internet. Mr. Munger noted that InTech IT Solutions in Bowling Green is the only source locally for this system and we have had great success working with them over the years. Mr. Munger reported that InTech IT Solutions quoted \$6,923.85 for all equipment, installation and setup. Mr. Munger noted that Sergeant Shiffler is confident that the system will provide the coverage we need and has room for expansion should we determine we need additional coverage in the future. Mr. Munger presented resolution 21-010 authorizing Mr. Munger to enter into agreement with InTech IT Solutions for the purchase and installation of a video security system at the Carter Historic Farm for the amount of \$6,923.85. Mr. Myers moved approval of resolution 21-010, Mr. Parish seconded. Mr. Myers questioned what the protocol is for monitoring the cameras. Mr. Munger responded that the cameras are not monitored on a consistent basis but are checked remotely throughout the day by the park police on duty. Mr. Munger added that the cameras are a great help in situations when the police get calls regarding an issue in the park and can immediately check the cameras. Mr. Munger added that the systems also record and if there is a situation reported after the fact the police can review the recording to see what happened and follow up. Mr. Parish questioned how the system is monitored. Mr. Munger responded that the video system can be viewed over the internet using cell phone or computer. Mr. Munger added that the system has an app that is downloaded to a cell phone or users can access a website on their computer that enables the users to view the cameras. A roll call vote was conducted with all in favor, motion carried.

## **6. DEPARTMENTAL REPORTS**

Ms. Wiechman stated departmental reports were distributed to the board in advance of the meeting for review and asked if there were any questions. Mr. Myers stated that he participated in a recent program conducted by the program department and was very impressed. Mr. Myers noted that the program was very well done and all participants had a great time.

7. **APPROVAL OF PAYABLES**

Ms. Wiechman stated payables for the month of April were distributed to the board in advance of the meeting for review. Mr. Cameron moved approval of the payables for the month of April, Mr. Myers seconded. A roll call vote was conducted, all in favor, motion carried.

8. **OLD BUSINESS**

Nothing at this time.

9. **NEW BUSINESS**

Adrien Lowien-Kirian, Woodland Specialist, for the Park District, conducted a presentation on the prescribed burn program that is under the guidance of the Park District stewardship department. Ms. Lowien-Kirian described the processes followed in conducting the burns and explained the benefits of conducting the burns.

10. **FRIENDS OF THE WOOD COUNTY PARKS**

No members were in attendance.

11. **HEARING OF VISITORS**

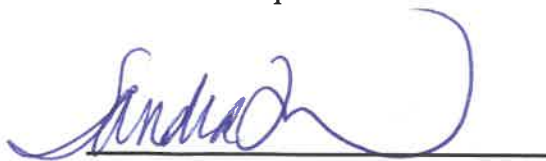
Ms. Molly Strader, a resident who lives in the vicinity of the Buttonwood-Betty C. Black Recreation Area was in attendance and shared some photos of Buttonwood, both before and after the flood damage. Ms. Strader stated that there is continued dumping of yard waste going on, both on the park side as well as the private property on the opposite side of Hull Prairie Road. Mr. Munger stated that there is one sign presently in place and he would see to it that another sign is installed that can be located in the proximity of the dumping. In addition, Mr. Munger stated that park police can monitor the area and keep an eye for any continued dumping, adding that possibly a remote camera can be installed that will catch images of anyone that is dumping. Ms. Strader noted the debris that is located in the field and questioned if a prescribed burn could be conducted on site to not only burn the vegetation but also the debris that has collected in the field. Ms. Lowien-Kirian stated that the idea of a burn had been discussed previously however, due to the proximity to Interstate 475, a burn was ruled out due to smoke and reduced visibility on the highway.

12. **EXECUTIVE SESSION**

Nothing at this time.

13. **ADJOURNMENT**

Mr. Parish moved adjournment, Mr. Myers seconded. The meeting was adjourned at 4:56 p.m.



Sandra Wiechman, Chair



Neil Munger, Director

Wood County Park District, 18729 Mercer Road, Bowling Green, OH 43402