

**WOOD COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSIONERS MINUTES REGULAR MEETING  
OCTOBER 9, 2018**

**1. CALL TO ORDER**

The meeting was called to order by Chairman Dennis Parish at 3:00 p.m. at Arrowwood Archery Park, 11126 Linwood Road, Bowling Green, OH.

**2. ROLL CALL**

Dennis Parish, present  
Bob Hawker, present  
Bill Cameron, present  
Tom Myers, present  
Sandy Wiechman, present

Others present: Neil Munger, Jeff Baney, Craig Spicer, Bill Hoefflin, Rob Brian, Steve True, Tim Feasel, Todd Nofzinger and Frank McLaughlin.

**3. APPROVAL OF MINUTES**

Mr. Parish stated the minutes of the September 11, 2018 regular meeting were distributed to the Board and asked if there were any additions or corrections. Mr. Hawker moved approval of the September 11, 2018 regular meeting minutes. Ms. Wiechman seconded. All in favor. Motion carried.

**4. CHAIRMAN'S REPORT**

Mr. Parish noted that the archery range construction was completed with great results. Mr. Parish commended the staff on outstanding work.

**5. DIRECTOR'S REPORT**

2019 Operating Budget – Mr. Munger distributed copies of the draft budget for the Board members to review. Mr. Munger stated that he is in the process of meeting with department heads to review and finalize budgetary needs. Mr. Munger stated that one of the larger projects that will impact the budget is the Sawyer Interpretive Center. Mr. Munger noted that the project is progressing slowly and while it was initially budgeted for completion in 2018 due to design delays the project and funding will be carried over into 2019. Mr. Munger noted this is the first draft of the budget with further discussion at the November meeting prior to final budget approval in December.

North Coast Regional Council of Park Districts Board Representative – Mr. Munger stated that the Park District lost its citizen representative to the NCRCPD several months ago. Tom James, Medina County Park District, has been a member of the Board for years and has now retired from Medina County and is leaving the Board. Mr. Munger was happy to report that Mr. James has indicated that he would like to continue on the Board and serve as the Park District's citizen representative.

Mr. Hawker moved to approve Resolution 18-025 appointing Thomas James as citizen representative to the North Coast Regional Council of Park Districts Board

of Representatives. Seconded by Mr. Myers. All in favor. Motion carried.

Mr. Munger stated that the Reuthinger wetland bid opening took place recently through the NCRCPD. Mr. Munger stated that once the corn is harvested at Reuthinger, grading will begin and then the area will be seeded. Mr. Munger noted that the Park District has been a member of North Coast for approximately twelve years and now has a project moving forward. Responding to Mr. Hawker, Mr. Munger stated the loss of revenue from the farm lease will be minimal and revenue will be gained through the sale of mitigation credits.

Shelter Rental Rates – Mr. Munger stated that the park shelters at William Henry Harrison Park have rented for \$25 for as long as he can remember, 27 to 29 years. Mr. Munger stated that with the addition of the Bradner Preserve shelter to the reservation system, staff began to explore other agency's rates. Mr. Munger stated that areas near and within Wood County are renting park shelters anywhere from \$30 to \$80 for a four hour timeframe. Mr. Munger stated the Park District rents facilities only one time per day so the renter has the shelter from 9 a.m. until half an hour after sunset. Mr. Munger stated that staff researched and discussed the rates and settled on a \$40 fee. Mr. Munger stated this is a fair rental fee for the cost to maintain and clean facilities. Mr. Munger recommended the \$40 fee effective November 1 for the shelters at William Henry Harrison Park, Cedar Creeks Preserve and the new reservable shelter at the Bradner Preserve.

Mr. Cameron moved to approve Resolution 18-026 establishing revised rates for the rental of the shelters at William Henry Harrison Park, Cedar Creeks Preserve and Bradner Preserve of \$40. Seconded by Mr. Hawker.

Mr. Munger stated that electricity is available at all shelters and water is onsite. All in favor. Motion carried.

#### **6. DEPARTMENTAL REPORTS**

Mr. Parish stated departmental reports were distributed and asked for questions.

In reviewing the construction department report, Mr. Hawker inquired about play areas for children ages two to five years old. Mr. True responded that these areas include smaller equipment for young children. Responding to Ms. Wiechman, Chief Nofzinger indicated that trespassing at the Sawyer Quarry Nature Preserve has diminished. Chief Nofzinger then confirmed that all patrol vehicles are equipped with AEDs.

#### **7. APPROVAL OF PAYABLES**

Mr. Parish stated payables have been distributed and asked for questions.

Ms. Wiechman moved approval of expenditures for the month of September. Seconded by Mr. Cameron.

Responding to the Board, Mr. Munger explained the fee for carriage rides offered at the Folklore and Funfest. Mr. Hawker inquired about labor/repairs at Carter Historic Farm for a fee of \$3,500 paid to Henderson Builders. Mr. Munger

explained that there were structural repairs made to the main barn. All in favor. Motion carried.

8. **OLD BUSINESS**

Mr. Parish stated the Friends have donated \$1,000 toward the purchase of a new stove for Carter Historic Farm and reiterated that he will match funds.

9. **NEW BUSINESS**

Nothing at this time.

10. **FRIENDS OF THE WOOD COUNTY PARKS**

Mr. Munger stated that the Friends luncheon was held October 7<sup>th</sup> with a speaker from Nature's Nursery.

11. **HEARING OF VISITORS**



Frank McLaughlin discussed bike facility needs throughout the area. Mr. Munger stated that the Toledo Metropolitan Area Council of Governments has a regional bike plan recommending a regional approach that includes seeking grants.

12. **EXECUTIVE SESSION**

Nothing at this time.

13. **ADJOURNMENT**

Mr. Myers moved adjournment. Ms. Wiechman seconded. All in favor. The meeting adjourned at 3:50 p.m.

  
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Denny Parish, Chairman  
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Neil A. Munger, Director

**Wood County Park District**

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