

**WOOD COUNTY PARK DISTRICT
BOARD OF PARK COMMISSIONERS MINUTES REGULAR MEETING
JANUARY 9, 2018**

1. CALL TO ORDER

The meeting was called to order by Chairman Denny Parish at 3:00 p.m. at Park District Headquarters, 18729 Mercer Road, Bowling Green, Ohio.

2. ROLL CALL

Dennis Parish, present
Bob Hawker, present
Bill Cameron, present
Sandy Wiechman, present
Tom Myers, present

Others present: Neil Munger, Jeff Baney, Rob Brian, Jim Witter, Kellie Panning, Jamie Sands, Todd Nofzinger, Zeb Albert, Adrien Lowien and Steve True.

3. APPROVAL OF MINUTES

Mr. Parish stated the minutes of the December 12, 2017 regular meeting were distributed to the Board and asked if there were any additions or corrections. Mr. Cameron moved approval of the December 12, 2017 regular meeting minutes. Mr. Hawker seconded. All in favor, motion carried.

4. CHAIRMAN'S REPORT

Mr. Parish introduced and welcomed three new members, Tom Myers, Bill Cameron and Sandy Wiechman. Mr. Parish noted this is a levy year and expressed that he is looking forward to working with the Board throughout the year.

5. DIRECTOR'S REPORT

AEP Easement Request Update – Mr. Munger provided an update on the proposal by AEP who requested an easement along the Slippery Elm Trail in November to re-route some power lines. This would have resulted in significant loss of trees along the western side of the trail. Mr. Munger stated most recently AEP representatives have conveyed that the project is on hold until late 2018 or 2019. Mr. Munger assured the Board that he will keep them informed of any developments.

Bowling Green Solar Field Pollinator Project – Mr. Munger stated that discussions have taken place with the City of Bowling Green regarding the solar field on Carter Road. The City is interested in planting a wildflower habitat for pollinators. Mr. Munger stated that the loss of pollinator habitat is an issue across the country and proposed is a 13.4 acre wildflower habitat on the perimeter of the solar field. The City has a grant through the U.S. Fish and Wildlife Service for the work. The City would like to partner with the Park District for annual maintenance of the area. Mr. Munger stated legal counsel has reviewed and approved a Memorandum of Understanding for the partnership.

Mr. Cameron moved to approve Resolution 18-001 authorizing Neil A. Munger to enter into a Memorandum of Understanding between the Wood County Park District and the City of Bowling Green for a collaborative pollinator planting project. Seconded by Ms. Wiechman.

According to stewardship department staff, the partnership will involve approximately two to four staff work days annually. Responding to Mr. Hawker, Mr. Munger stated that there will be no trails, signage will be erected pointing out the partnership, and the area may be utilized as an educational tool for the pollinator habitat. All in favor. Motion carried.

Ranger Truck Purchase – Mr. Munger stated that one ranger vehicle is replaced each year. The ranger department has chosen to go with pick-up trucks as they are more versatile than cars. The Dodge Ram SSV is a special service vehicle with a more powerful electrical system and ram boxes which allow for additional storage. Mr. Munger stated quote forms were delivered to all Dodge dealers in Wood County with one quote completed and returned for \$27,452 from Al Smith. The purchase was budgeted for and is less than the amount paid last year. Mr. Munger recommended acceptance of the bid from Al Smith.

Ms. Wiechman moved to approve Resolution 18-002 authorizing Neil A. Munger to purchase a Dodge 1500 SSV pick-up truck for use by the ranger department from Al Smith Chrysler, Dodge, Jeep, Ram for the amount of \$27,452. Seconded by Mr. Myers.

Responding to Mr. Cameron, Mr. Munger confirmed the vehicle is a 2018 model and that the vehicle was budgeted for and has nothing to do with the upcoming levy only that the vehicles are on a rotation schedule for replacement and are generally replaced every seven years. There have been no issues or recalls with the Dodge SSV. Mr. Munger stated a different company generally installs the equipment which is budgeted on another line item but noted the ranger department can also discuss this with Al Smith. All in favor. Motion carried.

2018 Board Housekeeping Items – Mr. Munger stated a Chairman and Vice Chairman are to be nominated the first meeting of the New Year.

Mr. Parish asked for nominations for Chairman. Mr. Hawker nominated Mr. Parish as Chairman. Seconded by Ms. Wiechman. There were no other nominations. Ms. Wiechman moved to close nominations. Seconded by Mr. Cameron. All in favor. Motion carried.

Mr. Parish stepped down from Chairman and nominated Mr. Hawker as Vice Chairman. Seconded by Mr. Cameron. There were no other nominations. Ms. Wiechman moved to close nominations. Seconded by Mr. Cameron. All in favor. Motion carried.

Mr. Munger then discussed various options and noted that meeting dates and times in recent years have been the second Tuesday of each month beginning at 3 p.m. Board members briefly discussed scheduling. It was the consensus of the Board

that meetings remain the second Tuesday of the month at 3 p.m. Mr. Parish noted that during the winter months, usually November through February, the meetings are held at Park District Headquarters and the rest of the year meetings are held in the parks.

6. DEPARTMENTAL REPORTS

Mr. Parish stated departmental reports were distributed and asked for questions. Ms. Wiechman and Mr. Myers pointed out that they did not receive a board packet. While staff made copies of the departmental reports, Mr. Parish requested that the new board members receive copies of the minutes from 2017. The agenda was reorganized to proceed with Old Business. (departmental reports continued later)

7. OLD BUSINESS

Nothing at this time.

8. NEW BUSINESS

Nothing at this time.

9. FRIENDS OF THE WOOD COUNTY PARKS

Nothing at this time.

10. HEARING OF VISITORS

Nothing at this time.

Mr. Parish stated that the Board will soon adjourn to executive session to discuss land management and no vote will be taken. Mr. Munger offered to meet with each new board member individually and offered a ride-along with Chief Ranger Todd Nofzinger to familiarize themselves with all Wood County Parks. Staff and visitors then introduced themselves.

11. APPROVAL OF PAYABLES

Mr. Parish stated payables have been distributed and asked for questions. Mr. Parish and Mr. Munger briefly reviewed payables and discussed information the new board members should receive including the handbook and Board policies.

Mr. Hawker moved approval of expenditures for the month of December. Seconded by Mr. Cameron. All in favor, motion carried.

12. DEPARTMENTAL REPORTS (continued)

Mr. Parish asked if there were any questions regarding departmental reports. Responding to Mr. Cameron, Mr. Baney confirmed that the entire leadership team will be attending sexual harassment training. Mr. Cameron stressed that all employees should be trained on this topic annually. Mr. Hawker asked Mr. Witter to update the Board on new programming ideas. Mr. Witter stated adult education programs have been popular as well as the winter break camp. Mr. Witter discussed a program idea where participants will learn frog calls and enjoy beer. Outdoor skills programs were discussed and possible upcoming partnerships including the zoo and various expert speakers. Mr. Witter stated the pond at W.W. Knight Nature Preserve has been used for skating and hockey but is currently not

utilized for ice fishing. Responding to the Board, Mr. Nofzinger stated that Adam Phillips Pond is closed for the season. Mr. Parish requested that either Mr. Nofzinger or one of the rangers present to the Board in February their qualifications and training received to actually become a ranger and required ongoing training. Mr. Parish also requested a report on anticipated major construction projects for 2018. Mr. Munger stated that each department head will be scheduled to present to the Board in the coming months.

13. EXECUTIVE SESSION

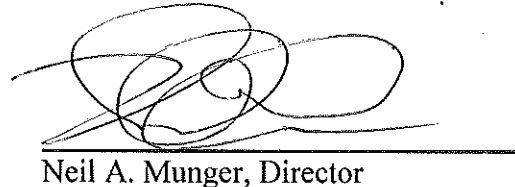
Mr. Cameron moved to adjourn to executive session to discuss a land management matter. Mr. Hawker seconded. All in favor. Motion carried. The meeting adjourned to executive session at 3:35 p.m.

14. ADJOURNMENT

Mr. Hawker moved adjournment. Mr. Cameron seconded. All in favor. The meeting adjourned at 3:53 p.m.



Denny Parish, Chairman



Neil A. Munger, Director

Wood County Park District
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