

**WOOD COUNTY PARK DISTRICT
BOARD OF PARK COMMISSIONERS MINUTES REGULAR MEETING
DECEMBER 12, 2017**

1. CALL TO ORDER

The meeting was called to order by Chairman Denny Parish at 3:00 p.m. at Park District Headquarters, 18729 Mercer Road, Bowling Green, Ohio.

2. ROLL CALL

Dennis Parish, present
Bob Hawker, present
John Calderonello, present
Christine Seiler, present

Others present: Neil Munger, Jeff Baney, Rob Brian, Jim Witter, Kellie Panning, Jamie Sands, Eric Scott, Zeb Albert, Adrien Lowien and Steve True.

3. APPROVAL OF MINUTES

Mr. Parish stated the minutes of the November 14, 2017 regular meeting were distributed to the Board and asked if there were any additions or corrections. Ms. Seiler moved approval of the November 14, 2017 regular meeting minutes. Mr. Hawker seconded. All in favor, motion carried.

4. CHAIRMAN'S REPORT

Mr. Parish presented Resolutions 17-049 and 17-051 to Mr. Calderonello and Ms. Seiler respectively for their service on the Board. The Board then presented Mr. Parish with a gavel. Mr. Parish pointed out that Resolution 17-050 acknowledges Bob Dorn's service on the Board.

5. DIRECTOR'S REPORT

2018 Operating Budget Approval – Mr. Munger reviewed a couple of changes to the proposed 2018 operating budget including an additional \$6,000 in the Capital Improvement Project (CIP) budget for bridge rail repair along the Slippery Elm Trail. Mr. Munger stated Friends of the Park member Chris Barry has been working on the LOONA window replacement project and all material will be donated. The only fee for this project is an estimated \$2,600 for installation. Mr. Munger noted that due to dealership cost increases, additional funds were added for the ranger vehicle purchase.

Mr. Hawker moved to approve Resolution 17-046 establishing the 2018 Operating Budget for the Wood County Park District. Seconded by Mr. Calderonello. All in favor. Motion carried.

2018 Park District Renewal Levy – Mr. Munger reminded the Board of a recently approved resolution requesting a certificate of estimated property tax value from the Wood County Auditor's Office. Mr. Munger stated 2018 is the levy renewal year for the Park District. Mr. Munger pointed out that a renewal levy will be requested which means no new taxes and the rate will stay at one mill as it has for

ten years. Mr. Munger reviewed Resolution 17-047 explaining that it is a resolution of necessity requesting that the one mill levy be placed on the May 8, 2018 ballot for Wood County voters.

Ms. Seiler moved to approve Resolution 17-047 authorizing the placement of a one (1) mill tax levy on the May 8, 2018 ballot for consideration by Wood County voters. Seconded by Mr. Calderonello. All in favor. Motion carried.

Mr. Parish pointed out that currently through the one mill levy the Park District collects approximately \$2.8 million annually. The renewal levy will generate slightly over \$3 million with the additional \$200,000 coming from new construction. Mr. Parish stressed that the renewal levy will not cost homeowners anything more than they've paid in the past.

William Henry Harrison Restroom Project Change Order No. 1 – Mr. Munger explained that electric baseboard heat was originally planned for the project but would have required substantial electrical upgrades. Therefore, the project was bid with gas powered space heaters in the three rooms. The contractor, Utopia Construction, proposed an electric split system which is not only a more efficient means of heating but also allows for cooling. The change order which was previously approved by Mr. Munger is for \$2,732.57 and now requires ratification by the Board.

Mr. Hawker moved to approve Resolution 17-048 ratifying Change Order Number One (1) for the construction of the restroom facility at William Henry Harrison Park in the amount of \$2,732.57 previously approved by Director Neil A. Munger. Seconded by Ms. Seiler. All in favor. Motion carried.

Mr. Munger stated this is the only change order for the project. Mr. Munger reviewed several pictures of the project pointing out the heating/cooling unit. The building will be substantially complete by December 18th.

AEP Easement Request Update – Mr. Munger reviewed the initial easement request noting that the request has been revised to include only two access points. The first is .001 acres near Needles Road and another to cross the Slippery Elm Trail near Cherry Street. A representative from AEP will be at the January meeting.

6. **DEPARTMENTAL REPORTS**

Mr. Parish stated departmental reports were distributed and asked for questions. Mr. Calderonello inquired if the rangers take precautions including the use of gloves in dealing with possible overdoses. Mr. Munger confirmed the rangers carry gloves. Mr. Munger explained blanket purchase order adjustments noted in Ms. Long's departmental report. Mr. Calderonello pointed out that Ms. Sands did not submit a report and requested an update. Ms. Sands reviewed several projects she is currently working on including online surveys, strategic planning and presentations to various community groups. Discussion ensued regarding generational programming and ways to attract other age groups to programs. Responding to Mr. Hawker, Mr. Witter discussed program numbers and outreach.

The Board discussed the hunting program and the rural nature of the Park District's hunting areas.

7. APPROVAL OF PAYABLES

Mr. Parish stated payables have been distributed and asked for questions.

Mr. Hawker moved approval of expenditures for the month of November. Seconded by Mr. Calderonello. All in favor, motion carried.

8. OLD BUSINESS

Nothing at this time.

9. NEW BUSINESS

Responding to Ms. Seiler about new board appointments, Mr. Parish confirmed that Judge Woessner is seeking new commissioners. Mr. Munger suggested appointing Mr. Hawker as Vice Chairman.

Ms. Seiler moved to appoint Bob Hawker as Vice Chairman. Seconded by Mr. Calderonello. All in favor. Motion carried.

Mr. Munger pointed out that Ms. Seiler and Mr. Calderonello are on the Board until the end of the month.

10. FRIENDS OF THE WOOD COUNTY PARKS

Nothing at this time.

11. HEARING OF VISITORS

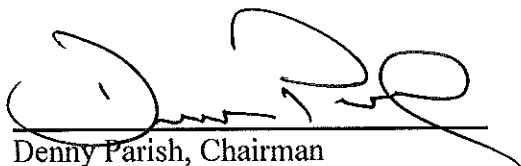
John Nemicik provided information on the Buckeye Trail.

12. EXECUTIVE SESSION

Mr. Hawker moved to adjourn to executive session to discuss a personnel matter. Mr. Calderonello seconded. All in favor. Motion carried. The meeting adjourned to executive session at 3:43 p.m.

13. ADJOURNMENT

Mr. Hawker moved adjournment. Mr. Calderonello seconded. All in favor. The meeting adjourned at 4:55 p.m.



Denny Parish, Chairman



Neil A. Munger, Director

Wood County Park District
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