

**WOOD COUNTY PARK DISTRICT  
BOARD OF PARK COMMISSIONERS MINUTES REGULAR MEETING  
OCTOBER 10, 2017**

**1. CALL TO ORDER**

The meeting was called to order by Chairman Denny Parish at 3:00 p.m. at Thompson Stone Hall, Otsego Park, 20000 W. River Road, Bowling Green, Ohio.

**2. ROLL CALL**

Dennis Parish, present  
Bob Dorn, present  
Bob Hawker, arrived at 3:06 p.m.  
John Calderonello, present  
Christine Seiler, absent

Others present: Neil Munger, Jeff Baney, Rob Brian, Todd Nofzinger, Jim Witter, Steve True, Kellie Panning, Jamie Sands, Beth Parker and Bob Callecod.

**3. APPROVAL OF MINUTES**

Mr. Parish stated the minutes of the September 12, 2017 regular meeting were distributed to the Board in advance of the meeting for review and asked if there were any additions or corrections. Mr. Dorn moved approval of the September 12, 2017 regular meeting minutes. Mr. Calderonello seconded. All in favor, motion carried.

**4. CHAIRMAN'S REPORT**

Nothing at this time.

**5. DIRECTOR'S REPORT**

Mr. Munger confirmed that the Thompson Stone Hall roof is nearly complete with just some minor finish work needed. The job was complete within four days with no disruption to rentals.

Carter Historic Farm Tiling Project –Mr. Munger stated he did some research and found that it is the landowner's responsibility to install field tile not the lessee. Mr. Munger also stated this is the second year of a two-year lease at \$175 per acre for a total of \$9,642.50 annually. Mr. Munger stated that prior to renewing the lease, he will contact the Wood County Extension Office and Farm Service Agency to seek input on lease rates. Mr. Munger confirmed that the area in question will remain in active farm production. Mr. Munger stated the field is tiled but the tile is failing in this area. Mr. Munger stated that approximately 18 of the 55 tillable acres will be retiled.

Mr. Hawker arrived at 3:06 p.m.

Mr. Munger stated the Park District has owned the property for nearly 14 years and noted that deed restrictions allow for five acres for different uses. Included in that acreage is the driveway, parking lot and school. Mr. Munger stated the low quote

for the project came in from Phillip W. Foos Farms for \$18,539.70 and recommended acceptance of this quote.

Mr. Hawker moved to approve Resolution 17-041 authorizing Neil A. Munger to enter into an agreement with Phillip W. Foos Farms, Inc. for the replacement of field drainage tile at the Carter Historic Farm in the amount of \$18,539.70. Seconded by Mr. Dorn. All in favor. Motion carried.

2018 Budget Draft Review – Mr. Munger stated this is a preliminary review of the draft budget. Mr. Munger stated staff salaries have not been finalized noting one change is to update a seasonal adventure staff to a part-time staff member. Mr. Munger reviewed updates from the statutory budget including contract services. Mr. Munger then discussed the capital improvement budget and reviewed proposed projects throughout the Park District. Mr. Calderonello suggested installation of natural playgrounds rather than installing playground equipment. Mr. Munger stated the budget will be ready for approval in December.

November 24<sup>th</sup> Office Closing – Mr. Munger stated that annually the Wood County Board of County Commissioners close all non-essential county offices the day after Thanksgiving. Mr. Munger requested approval to close the Park District office this date as approved in past years.

Mr. Dorn moved to approve Resolution 17-043 authorizing the closing of the Park District Office on November 24, 2017. Seconded by Mr. Calderonello. Mr. Munger confirmed that rangers will be on duty November 24<sup>th</sup> and stated that the day is considered a floating holiday so anyone who works that day can take the day at another time through the end of the year. All in favor. Motion carried.

**6. DEPARTMENTAL REPORTS**

Mr. Parish stated departmental reports have been distributed and asked for questions or concerns. Mr. Hawker discussed hall cleaning and asked if the air conditioning makes a difference in the number of rentals at Thompson Stone Hall. Mr. Munger confirmed that the facility books quickly all year.

**7. APPROVAL OF PAYABLES**

Mr. Parish stated payables have been distributed and asked if there are any questions. Responding to Mr. Dorn, Mr. Brian explained that the playground mulch ordered was for several different parks and is a certified mulch required for ADA accessible playgrounds. Mr. Munger confirmed that the brick scale house in Rudolph has been removed.

Mr. Dorn moved approval of expenditures for the month of September. Seconded by Mr. Calderonello. All in favor, motion carried.

**8. OLD BUSINESS**

Nothing at this time.

**9. NEW BUSINESS**

Mr. Parish recommended to the Board that the levy be placed on the ballot for the

spring primary election, which will be an active election. Mr. Parish recommended that citizens be asked to renew the current levy with no new tax. The levy is currently in its ninth year and Mr. Parish recommended renewal of the one mill levy for another ten years. Mr. Munger stated that he needs to request the Wood County Auditor's Office provide the current tax valuation for the Park District as well as an estimate of what a one mill levy will produce. Mr. Parish stated he believes the Park District can operate for another ten years with the renewal. Mr. Calderonello mentioned other levies that will be voted on in the coming months. Mr. Parish confirmed that if the levy fails in May it can go back on the ballot in November. Discussion ensued regarding capital improvements, land acquisition and the Chessie Circle Trail.

Mr. Parish introduced Resolution 17-044 requesting the Wood County Auditor to certify the current tax valuation of the Wood County Park District and the amount of revenue that would be produced by a renewal of the existing 1.00 mill levy.

Mr. Hawker moved to approve Resolution 17-044. Seconded by Mr. Dorn. Mr. Hawker pointed out that when this levy was approved the Board at that time asked how they would manage for over a decade with a set amount of money. Mr. Hawker credited the district's prudent management and fiscal responsibility. Mr. Hawker expressed confidence in the management and future boards that they will be equally as prudent and indicated he is comfortable moving forward as proposed. All in favor. Motion carried.

**10. FRIENDS OF THE WOOD COUNTY PARKS**

Nothing at this time.

**11. HEARING OF VISITORS**

Mr. Munger introduced Bob Callecod who has agreed to chair the levy committee. Mr. Callecod is a previous park commissioner and is active with the Park District. The Board expressed their gratitude to Mr. Callecod.

Mr. Parish introduced a representative with the Buckeye Trail Association who indicated he will start attending meetings.

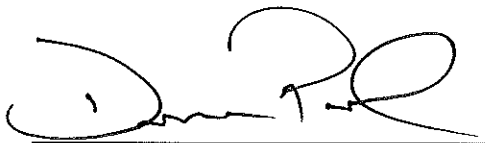
Mr. Witter introduced new part-time naturalist Beth Parker.

**12. EXECUTIVE SESSION**

Nothing at this time.

**13. ADJOURNMENT**

Mr. Dorn moved adjournment. Mr. Hawker seconded. All in favor. The meeting adjourned at 3:39 p.m.



Denny Parish, Chairman



Neil A. Munger, Director